

**William H. Holmes Elementary School
Mount Vernon City School District
School Parent Involvement Policy
2010-2011**

Our Mission is...

To teach all students to become lifelong learners through individual development of attitudes, skills, knowledge, and responsibility that is essential to academic achievement in school and society. William H. Holmes Elementary recognizes the value in shared responsibility of student achievement. Parental involvement in a child's education is the most consistent indicator of whether the child is successful in school.

William H. Holmes Elementary School is dedicated to the pursuit of excellence in education. Included in this pursuit is the understanding that parents and teachers must work together as partners. Educational research supports the notion that a sufficient impact on achievement is observed in situations where parental involvement is high. The quality of education to which we all aspire is the result, not only of planning, but also of the continuous growth by parents, teachers, and administration.

To Fulfill our Mission...

We are committed to a quality educational program that values parent involvement. We recognize that parents play a very important role in their children's education and take every opportunity to foster the relationship between school, parent, and child. William H. Holmes Elementary prides itself in our dedication to our students, families, community, and to lifelong learning.

William H. Holmes Elementary School recognizes that:

- A child's education is a responsibility shared by the school and family during the entire time the child spends in school.
- To support the goal of the school to educate all students effectively, the school and parents must work as knowledgeable partners.
- Although parents are diverse in culture, language, and needs, they are an integral component of a school's ability to provide for the educational success of their children.

- Engaging parents is essential to improving student achievement.
- The school should foster and support active parental involvement.

PART I. SCHOOL PARENT INVOLVEMENT POLICY COMPONENTS

- A. William H. Holmes Elementary will jointly develop/revise with parents the school/parent involvement policy and distribute it to parents of participating children and make available the parent involvement policy to the local community via the school website.
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

Activity	Date Due	Contact Person
Meet and Greet Night	September 2010	Mr. Cioffi
Annual Title 1 Meeting	September 2010	Title 1 Coordinators

- C. Offer a flexible number of meetings and activities which relate to parental involvement

Activity	Date Due	Contact Person
Kindergarten Tea	September 2010	Kindergarten teachers
Parent Teacher Conference	November 2010	All teachers
Holiday Concert	December 2010	Mr. Hirshman
Parent Involvement Day	February 2011	Mr. Cioffi
School Spelling Bee	February 2011	Mrs. Marrone/Mrs. Tabano
Spring Concert	March 2011	Mr. Hirshman

- D. Provide parents of participating children:
- a. timely information about programs
 - b. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and

Activity	Date Due	Contact Person
Parent Information Packet	September 2010	All teachers
Membership drive for PTA	September 2010	Ms. Daley
Volunteer surveys sent to parents	September 2010	Ms. Daley

PART II SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parent involvement policy, William H. Holmes Elementary School will:

- Conduct a parent/teacher Meet and Greet Night during which the home school compact shall be discussed as the home school compact relates to the individual child's achievement
- Provide five week reports to parents on their children's progress
- Provide report cards 4 times a year; and
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class

Activity	Date Due	Contact Person
Parent Teacher Conference	Ongoing	All teachers
School/parent compact	February 2011	All teachers
5 week progress reports	4 times per year	All teachers
Chaperone field trips	All year	All teachers
PTA membership drive	September 2010	Ms. Daley
Parent Involvement Day	February 2011	Mr. Cioffi
Honor Roll	4 times per year	All teachers

BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school and parents-

- Shall provide assistance to the parents of children served by the school, in understanding such topics as the State's academic content standards and State student academic achievement standards. State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children

Activity	Date Due	Contact Person
Curriculum information sent home	September 2010	All teachers
5 week progress reports	4 times a year	All teachers
Report cards	4 times a year	All teachers

Parent Teacher Conferences	Ongoing	All teachers
State Assessment Results Mailed	October 2010	Board of Education

- b. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training, to foster parental involvement

Activity	Date Due	Contact Person
Parent Involvement Day Workshops	February 2011	Mr. Cioffi
ESL Services	Daily	Mrs. Tabano/Mrs. Apostolou
Title I Meeting	September 2010	Mrs. Soccodato/Mrs. Apostolou
Meet and Greet Night	September 2010	All teachers

- c. Shall educate teachers, pupil services personnel, principals, and other staff, in the value and utility of contributions or parents, and in how to reach out to communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school

Activity	Date Due	Contact Person
Parent Involvement	Throughout the year	All teachers
PTA Meetings	Monthly	Ms. Daley

- d. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand

Activity	Date Due	Contact Person
Notices regarding specific events sent home	As needed	Mr. Cioffi
Translations of text	As available	ESL Teachers and/or Board of Education

PART III ACCESSIBILITY REQUIREMENTS

In carrying out the parental involvement requirements of this part, William H. Holmes Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Activity	Date Due	Contact Person
Translators at conferences and meetings	As available	ESL Teachers and/or staff
Home language survey	September 2010	District Office

PART IV ADOPTION

This William H. Holmes Elementary School Elementary Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I Program, as evidenced by meeting minutes.

The Parent Involvement Policy was developed by William H. Holmes Elementary School on 3/25/2011 and will be in effect for the period of the school year. The school will put on this Parental Involvement Plan on the school website to make it available to the community on or before 3/31/2011.

Signatures of Title I Coordinators (3/25/2011):

Lois Soccodato Signature: _____

Francesca Apostolou Signature: _____

These people were involved with the development of this document:

Mr. Cioffi	Principal
Lois Soccodato	Reading Specialist
Francesca Apostolou	ESL Teacher
Monique Brown	Parent Representative

